



# POOJA DUHAN

## PRT Teacher

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🏠 #34 Sector-21, 134115 Panchkula  
📅 May 13th, 1994  
📍 Panchkula  
🚗 Yes  
♀ Female  
🇮🇳 Indian

## SKILLS

Critical thinking

Patience

Imaginative thinking

Communication

Conflict resolution

Online teaching friendly

Problem solving & troubleshooting

Up-to-date teaching methods

Planning curriculum & lesson plan

## LANGUAGES

English

## EDUCATION

Bachelors of commerce

Masters of Commerce

Bachelors in Education

## EMPLOYMENT

**PRT teacher**

Sep 2019 – Present

St. Xavier's High School, Panchkula

A primary school teacher with over three years of experience in St. Xavier's teaching methodologies, seeking a maths and science teaching position for the fourth and fifth standard students.

Responsible for maintaining a student passing rate of 88 percent.

Responsible for developing a new curriculum each year.

Developed all online materials for students and collected a list of resource links for students as well.

**Private Tutor**

Jan 2013 – Sep 2019

Panchkula and Chandigarh

## EXTRACURRICULAR ACTIVITIES

My first extracurricular achievement was that I won a medal in the annual inter schools speech and debates competition. I won first prize in class 5th. I am also an avid reader and good writer. My second extracurricular achievement was that I won a cash prize of 2000 rupees in poster making competition in my masters. I was a member of student council in my school for maintaining discipline. I got first prize in debate competition held at my college. I had keen interest in sports and got silver medal in long jump in my 9th standard. I had been awarded third position in District Panchkula Judo Championship. And it doesn't stop here I got first position in Six-A-Side-Staff Soccer tournament -2021 held at my school St. Xavier's.

## HOBBIES

- Cooking
- Trekking
- Sports
- Drawing

## QUALITIES

- Leadership
- Team spirit
- Disciplined
- Collaboration
- Ability to handle stress and pressure
- Patient and kind with children

## CERTIFICATES

**Central Teacher Eligibility Test**  
Qualified Paper -1 for classes ( I-V) Primary Stage

Dec 2017

## PROFILE

A trained professional with teaching experience, counseling certification, and the ability to guide students. An impeccable record with students who don't perform well with the subject. Can work well in a team or individually. Seeking to leverage my skills in an education institute that values creativity, free will, and the betterment of the students.

## INTERNSHIPS

**Teacher**

Sep 2018 - Apr 2019

L.C.R.T School, Panipat, Haryana

While pursuing my Bachelors in education, I performed my teaching practice during this session. Real class teaching training.